**Feeding Schedule Jan-April 2013**

Alyssa Dec 31-Jan 6 Robin Mar 4-10

Alyssa Jan 7-13 Robin Mar 11-17

Samantha Jan 14-20 Samantha Mar 18-24

Samantha Jan 21-27 Samantha Mar 25-31

Kearsten Jan 28-Feb 3 Tara Apr 1-7

Kearsten Feb 4-10 Robin Apr 8-14

Alyssa Feb 11-17 Robin Apr 15-21

Kearsten Feb 18-24 Tara Apr 22-28

Tara Feb 25-Mar 3 Tara Apr 29-May 5

***EVERYDAY***

1. Check ALL water buckets, if they have dirt, algae, manure, feed, hay, etc. DUMP them OUTSIDE the barn, rinse and refill. If animals are thirsty and drink a lot go back and refill water before you leave!!!!
2. If feeders are dirty…full of hay, uneaten feed, dirt, manure, etc. you MUST CLEAN them out BEFORE dumping feed into feeder!!!! DUMP uneaten feed in GARBAGE CAN not in pen or on ground!
3. If animals are not eating ALL of their feed let me or Mrs. Ann know so we can adjust it.
4. EVENLY distribute feed into ALL feeders in a pen so everyone gets to eat!!
5. Let me and Mrs. Ann know when we are down to the last 4 or 5 bags of feed so we have time to get more.
6. Be sure to LOCK feed trailer when finished and return key to proper place.
7. Throw ALL hay strings away in the garbage can…they can be dangerous if caught around a foot or leg or if they are eaten.
8. Rake up and feed any hay you drop in the hallway EVERYDAY when you get hay to feed. Please DO NOT make a mess of the hay!!
9. Be sure all feeders, hay racks, and water buckets are PROPERLY hung and/or positioned so that every animal can get to it.
10. Be sure water is COMPLETELY turned off and hose properly stored when you finish watering. Be sure feed room door is locked. Get any strings or other garbage out of pens and throw away. DO NOT leave full wheel barrow in barn…go dump it!
11. Once a week or when it gets full, take garbage cans to dumpster and empty them. At this time you also need to sweep feed room and KEEP IT ORGANIZED!!!!!!!!!!!!!!!!!!!!
12. Keep all rakes, shovels, brooms, etc. neat as possible to prevent injury.
13. Let me know if 747 is not pumping correctly or it is low.
14. Check fence box to see what it is reading. If it is not working or number drops below 12 please let me know.
15. You are in the barn in and amongst the animals, look at each animal for signs of labor, rattily breathing, excessive coughing, not eating, scours, a droopy appearance, any injuries, etc. and notify me and/or Mrs. Ann so that it can be treated immediately.
16. Close all barn doors behind you to block out cold, wind, rain, etc.
17. ***NEW POLICY***….On the feed board there is a number in the corner of each pen in ( ) written in brown ink. This number indicates how many animals should be in that pen. When you feed stop and count to make sure all animals are there and not at bottom of hill sick or dead!!
18. ***MOST IMPORTANT OF ALL*** if for any reason you cannot feed it is YOUR responsibility to find someone to feed for you!! You can NOT just not feed. If you trade days or swap weeks with someone you need to tell me, otherwise you are still responsible!! Also if friends or relatives come to help you feed and they do something wrong, don’t water everybody, leave hose out, etc. YOU ARE STILL RESPONSIBLE!! Blaming it on others will not work!!